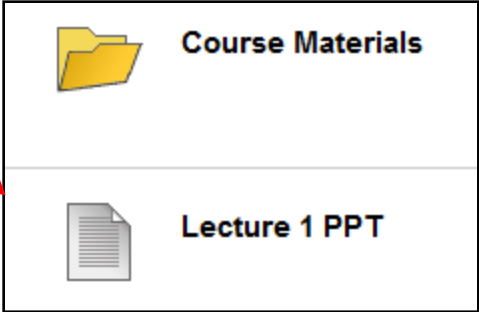# How to Move Content in HuskyCT

Step 1: Access the option menu for the item to be moved

Locate the folder or file to be moved
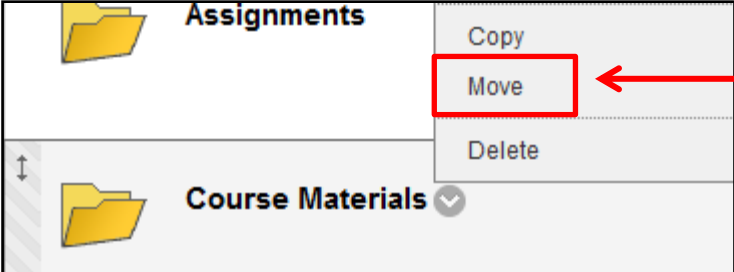
Course Materials

Lecture 1 PPT

Mouse over the content link until the gray menu arrow appears

Course Materials

Step 2: Choose the option to "Move"

Assignments

Copy
Move
Delete

Course Materials

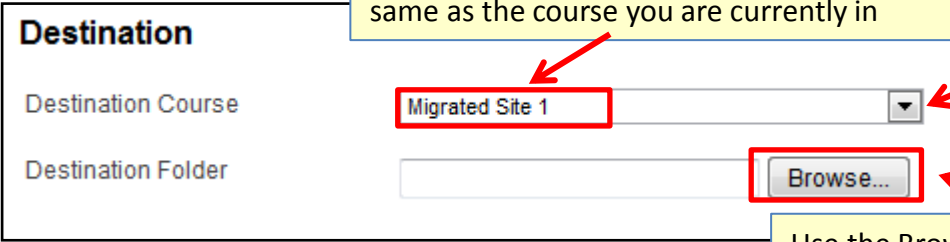Click on Move

Step 3: Choose the Destination Course and Destination Folder

By default the Destination Course will be the same as the course you are currently in

Use drop-down menu to select different Destination Course

Destination

Destination Course   Migrated Site 1

Destination Folder   Browse...

Use the Browse button to bring up the list of possible destination Folders

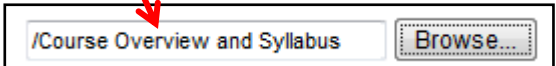Click on the Destination Folder from the choices in the pop-up window

The selected folder will appear next to the Browse button

▼ Select Location: Migrated Site 1,

Course Overview and Syllabus
Information
Course Content

/Course Overview and Syllabus   Browse...

Click Submit

Cancel   Submit